

Republic of the Philippines
Province of Davao de Oro
Municipality of Maco
BIDS AND AWARDS COMMITTEE

ITB # : 79

INVITATION TO BID FOR

PURCHASE OF CONSOLIDATED OFFICE SUPPLIES FOR 1ST & 2ND QTR 2021.

The Municipal Government of Maco, through the Bids and Awards Committee (BAC) now invites Bidder/Supplier to bid for the project - **PURCHASE OF CONSOLIDATED OFFICE SUPPLIES FOR 1ST & 2ND QTR 2021.** Bidders should have completed within relevant period from the date of submission and receipt of bids as indicated in the Bidding Documents, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

Name of Project : PURCHASE OF CONSOLIDATED OFFICE SUPPLIES FOR 1ST & 2ND QTR 2021.
Location : Municipality of Maco
Brief Description : PURCHASE OF CONSOLIDATED OFFICE SUPPLIES FOR 1ST & 2ND QTR 2021.
ABC : **1,563,340.00**
Source of Fund : **GENERAL FUNDS**
Delivery Period : As Scheduled

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the implementing Rules and Regulations (IRR) of RA 9184, otherwise known as the "Government Procurement Reform Act".

Interested bidders may obtain information from Municipal Government of Maco and inspect the Bidding Documents at the address given below from **8:00 AM to 5:00 PM.**

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amounts of **Php 3,126.68.** Bidders shall pay the fee for the Bidding Documents not later than the submission of their bids.

Bids must be dropped at the Bidder's Box on or before **10:00 AM on June 14, 2021 @ SB Session Hall, Binuangan, Maco, Davao City.** All bids must be accompanied by a bid security in the form prescribed in the Instruction to Bidders.

Bids will be opened in the presence of the bidder's representatives who choose to attend on the schedule stated below. Late bids shall not be accepted.

BAC ACTIVITIES	SCHEDULE
Advertisement/Posting of Invitation to Bid	May 23 - 30, 2021
Pre-Bid Conference	May 31, 2021 @ 10:00 AM
Issuance of Bid Documents	May 24, 2021 - June 14, 2021
Opening of Bid Documents	June 14, 2021 @ 10:00 AM
Bid Evaluation	June 14, 2021
Post Qualification	June 15, 2021 @ 02:00 PM
Issuance of Notice of Award	June 16, 2021

The Local Government Unit of MACO reserves the right to accept or reject any bid, to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

INES G. LANZADERAS

Admin. Asst. II/Head BAC Secretariat
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MARIO C. ORGEL, EnP, MPA
EEO/BAC Chairman